

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: C.E.B

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 6/20-6/21 Destination\*: Miarmar, Florida  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: C.E.B Track Team

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. \_\_\_\_\_

7. Educational Value of Field Trip: Our track team has earned the right to compete at the Hershey Track and Field State Meet. They will learn that their hard work pays off has paid off.

8. Supporting SSS Benchmark(s) with Narrative(s): P.E. 8 M. 1. 4. Apply Principles of biomechanics necessary for safe and successful performance.

9. Number of Students\*: 9 Number of Chaperones\*: 18

10. Cost Per Student: \$100.00 Budget Code or Source to be charged: Internal  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 9:00 am Returning Time\*: 7:00 pm  
6/20/14 6/21/14

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

John Lynn Tellma  
Teacher, Team Leader, Department Head, Etc.  
Wally Christie  
Principal

District Office Approval

Dear Parents,

Congratulations! Your child has qualified for the Hershey Track and Field State Championship, which will be held in Miramar, Florida on June 21, 2014. School Board rules prohibit me from transporting students in my personal vehicle. You will be responsible for providing transportation for your child. I have been brainstorming ways to save you money. I think it would be practical for you to car pool with other parents. We will leave Charles E. Bennett Elementary on June 20, at 9:00 a.m.

My goal is to make this a very inexpensive trip for you and your family. Our team will have three fundraisers before the State track meet. We will have a prepaid car wash, two bucket drops at Walmart, and a pickle sale at our school. Your child needs to be present at the car wash and at least 1 of the bucket drops.

Sincerely,



John Ryan Tillman

SCHOOL DISTRICT OF CLAY COUNTY  
FIELD TRIP REQUEST

1. School Requesting: Keystone Heights Elementary (301)

2. Transportation (Check One):  
School Bus(s) \_\_\_\_\_ Private Vehicle(s)  Commercial Carrier \_\_\_\_\_ Other \_\_\_\_\_  
If Commercial Carrier or Other, please state type: \_\_\_\_\_

3. Trip(s) overnight: Yes  No \_\_\_\_\_ Trip(s) out-of-state: Yes \_\_\_\_\_ No

4. Dates of Field Trip\*: 6/6/14 - 6/7/14 Destination\*: Universal and Wet-n-Wild  
\* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: 5<sup>th</sup> + 6<sup>th</sup> grade safety patrol

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Michael Locke, Jay Schofield, Jennifer Sadler, Swan Lewis, Melanie Rodriguez

7. Educational Value of Field Trip: The students will be exploring the law of gravity and forces. They will be looking at force and motion and how objects change.

8. Supporting SSS Benchmark(s) with Narrative(s): SC.6.P.13.3 - Investigate and describe that an unbalanced force acting on an object changes its speed or direction of motion or both

9. Number of Students\*: 17 Number of Chaperones\*: 8

10. Cost Per Student: Free Budget Code or Source to be charged: 0301/3406  
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time\*: 8:00 am 6/6/14 Returning Time\*: 7:00 pm 6/7/14

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):  
\_\_\_\_\_

Teacher, Team Leader, Department Head, Etc.  
[Signature] [Signature]  
Principal  
District Office Approval

**KEYSTONE HEIGHTS ELEMENTARY SCHOOL**  
"Where Every Kid Is A Winner"

**MARY S. MIMBS**  
Principal



**ERIN N. URIA**  
Assistant Principal

To Whom It May Concern:

April 28, 2014

Keystone Heights Elementary School's Safety Patrol is planning to travel to Orlando on June 6<sup>th</sup> and 7<sup>th</sup> in honor of their hard work and dedication. The students will visit Universal and Wet & Wild. We have selected sights for the students to visit that are fun and educational in a hope that we can reward the students at the same time as educating them.

We are traveling by private vehicles where parents will be transporting their child. We will be leaving KHES on June 6<sup>th</sup> at 8:30am. We will be returning on June 7<sup>th</sup> at 7:00 pm. We have 1 staff member, 2 administrators, and six parents as chaperones. We will stay overnight on June 6<sup>th</sup> at Cabana Bay which is located in Orlando. We will use private vehicles to travel to each destination. Our funding source is from Internal Accounts, safety patrol.

The following benchmarks will be addressed on our visit:

**SC.6.P.13.1** Investigate and describe types of forces including contact forces and forces acting at a distance, such as electrical, magnetic, and gravitational.

**SC.6.P.13.2** Explore the Law of Gravity by recognizing that every object exerts gravitational force on every other object and that the force depends on how much mass the objects have and how far apart they are.

**SC.6.P.13.3** Investigate and describe that an unbalanced force acting on an object changes its speed, or direction of motion or both

Please approve this request for our Safety Patrol to travel over-night to Orlando, Florida.

Sincerely,

A handwritten signature in blue ink that reads "Mary S. Mimbs". The signature is stylized and includes a small flourish at the end.

Mary S. Mimbs

Principal

**Dear Parents and Safety Patrol Members:**

Thank you for your patience as we have designed and planned our End of Year Trip. Below you will find a listing of chaperones and room assignments for our overnight trip to Universal's Islands of Adventure and Wet n Wild. Please read the itinerary and complete the permission note attached.

**Room 1**

Mr. Michael Locke  
Tyler Thornton  
Mack New

**Room 2**

Mrs. Misty Locke  
Hayley Locke  
Lindsey Schrader

**Room 3**

Mr. Jay Schofield  
Ian Schofield  
Ben Wacha

**Room 4**

Mrs. Susan Lewis  
Parker Lewis  
Sabrina Martin

**Room 5**

Mrs. Jennifer Sadler  
Brian Armstrong  
BenTran

**Room 6**

Mrs. Melanie Rodriguez  
Mandy Rodriguez  
Heather Griffis

**Non-Chaperoning Rooms**

Mr. and Mrs. VanZant	<b>Luke</b>
Mr. and Mrs. Resti (not at hotel)	<b>Chris</b>
Mr. and Mrs. Tran	
Mr. and Mrs. Touchton	<b>Ethan</b>
Ms. Hamlow	<b>Zach</b>
Mrs. Martin	
Mr. and Mrs. Garvey	<b>Danielle</b>
Mr. and Mrs. Wacha	

**School Personnel Rooms**

Principal  
Assistant Principal  
Safety Patrol Assistant

**Itinerary**

**Friday, June 6th**

8:00 a.m. Meet at the KHES Cafetorium for final directions and tickets.  
10:30 a.m. Arrive at Universal's Islands of Adventure (Wrist Bands for Lunch and Dinner)  
2:00 p.m. Phone Check with Chaperones  
5:00 p.m. Phone Check with Chaperones  
8:00 p.m. Meet at Main Gate  
8:15 p.m. Move Cars and Check in at Hotel (Cabana Bay)  
10:00 p.m. Out of Pool and In Rooms

### **Itinerary Continued...**

#### **Saturday, June 7th**

- 8:30 a.m. Wake -up Call
- 9:00 a.m. Continental Breakfast at Hotel
- 9:30 a.m. Bags to the Cars and Check-Out
- 10:00 a.m. Arrive at Wet N Wild (Wrist Bands for Lunch and unlimited Beverages)  
Students are wearing Green Shirts and may travel the Park in pairs.
- 4:00 p.m. Change into dry clothes and meet at Locker Area to Head Home
- 6:30 p.m. Arrive at KHES

Parents we are asking that you plan on staying with your children and those students you are assigned to during our time at the Parks and at the Hotel. If you need to leave to run an errand, please ask another family to be responsible for your students. All students must be supervised by an adult during the trip. This is a school trip and being such, the school is responsible for all students participating in the events. Thank you for your cooperation with this.

Room Chaperones will be approved to drive the students assigned to them. Please stop by our Front Office and provide proof of insurance and your driver's license. We will make copies and forward to our county office for authorization to transport students. We cannot thank you enough for helping us provide a safe trip for our students.

#### **Dress Code:**

We suggest Tennis Shoes at Universal Studios so that the students can ride roller coasters. We will not have access to lockers. Students will wear a Green Shirt (provided by the School) over their bathing suits at Wet N Wild. Since they will be in the water and across the entire facility, this will make it easier for chaperones to view the students as they stand in lines.

Please complete the official permission note attached.

If you need additional information, please do not hesitate to call. We are looking forward to a wonderful trip!

Mary Mimbs  
473-7112